

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
783 S. GEYERS CHURCH RD MIDDLETOWN, PA 17057
July 6, 2026**

Call to Order: Chairman Geyer, called the Board of Supervisors Regular Meeting to order at 7:00 pm.

Salute the Flag

Roll Call / Attendance - Members Present

Mike Geyer, Chair
Bart Shellenhamer, Secretary
Ron Kopp, Member
Scott Merchlinski, Member

Absent Members: Anna Dale, Vice Chair

Also Present:

David Blechertas, Township Manager
Duane Brady, Zoning & Codes Officer
Brady Bosworth, MS4 Specialist
Andy Brandt, Public Works Director
Sam Risteff, Golf Course Manager
Mike Wood P.E., Township Engineer – HRG
Michelle Phillips, Executive Secretary
Jim Diamond, Eckert Seamans Cherin & Mellott, LLC

Attendees: See attached list for Residents/Guests in attendance.

Executive Session:

An Executive Session took place prior to the meeting to discuss personnel and pending legal matters. No action was taken.

Citizens Input – On agenda items: None

Approval of Minutes

Chairman Geyer requested a motion to approve the revised May 4, 2026, Regular Board of Supervisors Meeting Minutes.

It was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski that the Board approves the revised May 4, 2026, Regular Board of Supervisors Meeting Minutes. The motion carried unanimously.

Chairman Geyer requested a motion to approve the June 1, 2026, Regular Board of Supervisors Meeting Minutes.

It was moved by Mr. Kopp and seconded by Mr. Shellenhamer that the Board approves June 1, 2026, Regular Board of Supervisors Meeting Minutes. The motion carried unanimously.

Manager's Report – David Blechertas

- Request approval for the Londonderry Fire Police to provide services for:
 - August 15, 2026 – M&H Railroad
 - September 9, 2026 – Hummelstown Craft Fair

It was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Request approval of a new 4-year copier lease for the public works department from Higher Information Group at a cost of \$3,065.76.

It was moved by Mr. Kopp and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Request approval of a proposal from Industrial Appraisal Company in the amount of \$6,975.00 for insurance appraisal services.

Mr. Blechertas stated the reason for the appraisal is to ensure accurate insured values for Township Real Estate and equipment to optimize insurance premiums.

It was moved by Mr. Merchlinski and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Request approval of Resolution 2026-22, the disposal of records per the Municipal Records Manual:
 - Former Employee Personnel Files 2017-2018

It was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Request approval of the final pay application for DSW Services in regard to the River Rd Water Meter project in the amount of \$92,650, as recommended by the Township Engineer.

It was moved by Mr. Kopp and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

Treasurer's Report – Brian Marchuck

- Mr. Marchuck presented the Board with the Treasurers' report and the bills/open purchase order report for July 2026.

Chairman Geyer requested a motion to approve the Treasurers' report and the bills/open purchases as presented for July 2026.

The motion was moved by Mr. Shellenhamer and seconded by Mr. Kopp to approve bills/open purchases as presented. The motion carried unanimously.

Mr. Marchuck provided an updated on the Township Debt stating the 2017 & 2021 DCIB loans were paid in full, “decades in advance” saving the taxpayers approximately \$33,000. He said the remaining debt obligations include the USDA mortgage for the Fire Station, (2) Penn Vest Loans being paid by DTMA and the new USDA fire Truck Loan currently in progress, estimating an obligation of \$850,000. Mr. Marchuck said paying off the Fire Station Mortgage would potentially save the Township \$500,000. He said the original Fire Station loan was signed in 2008, paying it off now would mean paying it off 22 years early. The Board will consider paying off the Firehouse mortgage with a Resolution for action at the next meeting.

Zoning and Codes – Duane Brady

- Mr. Brady provided his monthly report with 2nd quarter updates – June 2026
- FEMA Floodplain Map Update Report
Mr. Brady provided an updated report on the FEMA Floodplain Map and Ordinance changes that will take place over the next few months. He said he has added the map information and a general comment section on the Townships website. Any comments on the new maps and any questions should be submitted from the comment submission section for him to review.
- Request approval of quote to replace Codes Office windows at a cost not to exceed \$3,250.00 from SMCR Remodeling & General Contracting LLC.

The motion was moved by Mr. Merchlinski and seconded by Mr. Kopp to approve the request above as stated. The motion carried unanimously.

MS4 Specialist – Brady Bosworth

- Mr. Bosworth provided the Board with his monthly report for June 2026.
- Request approval of a grant matching funds letter in the amount of \$114,942 for the Greenways and Trails Grant application.

The motion was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Request approval of the change order #3 for contract # I-131.18 with Land studies in the total amount of \$5,500 for additional Cattail treatment at the Conewago Creek Restoration Site.

The motion was moved by Mr. Kopp and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Request to approve the Retainer Agreement with HRG at the cost of \$8,320.00 plus billable reimbursements contingent upon solicitor approval.

The motion was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

Public Works – Andy Brandt

- Andy Brandt provided the Board with his monthly report for June 2026.
- Request approval of the replacement of the well pump at the public works building from Peiffer Plumbing at a total cost of \$2,130.18.

The motion was moved by Mr. Shellenhamer and seconded by Mr. Kopp to approve the request above as stated. The motion carried unanimously.

- Request approval of repairs to the 2007 F550 Dump Truck in the amount of \$5,759.82 from SEI, Inc.

The motion was moved by Mr. Kopp and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

Golf Course and Bar & Grill - Sam Risteff

- Sam Risteff provided the Board with his monthly report for June 2026.
- Motion to approve the seasonal hire list for the Sunset Golf Course as submitted.

The motion was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

Engineer's Report – Mike Wood P.E., HRG

- Mr. Wood provided the Board with his monthly report for June 2026.

Solicitor's Report – Jim Diamond

Nothing to report.

Public Safety Coordinator – Bart Shellenhamer

Mr. Shellenhamer said the Fire Department ran 27 calls for the month of June. He said the past weekend with the storms the Fire Department ran 26 calls in less than 9 hours and 500 residents in the Township are currently without power.

Mr. Shellenhamer said the “TMI Golf Tournament went off without a hitch” and the Fire Department received a check for \$75,000.

New Business: None

Old Business: None

Citizens Input: None

Executive Session:

“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”

Adjournment

There being no further business to bring before the Board, a motion by Mr. Shellenhamer seconded by Mr. Kopp the meeting was adjourned at 8:47 pm.

Signature on file

Secretary – Bart Shellenhamer